



Intro to Scrivener

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- Writer
 - SciFi, Epic Fantasy, Urban Fantasy
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 - ATFMB.com, SFSignal.com, KirkusReviews.com
- Podcast Dude
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- 2013 Hugo Award Winner
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HUGO AWARD™

What I'm Covering Today

- What is Scrivener
- How to set up your 1st Project
- Navigating Scrivener
- How to organize a Project
- Formatting
- Compile / Export
- Importing your Word files

What is Scrivener

- A powerful content-generation tool for writers
- Allows you to concentrate on composing and structuring documents.
- Gives the writer complete control of the formatting
- Helps you get to the end of that awkward first draft

Scrivener is for Writers

- A Single Project for everything associated with your work in progress including:
 - Research (images, websites, PDF's)
 - Outline in Corkboard or Outliner view
 - Project Notes, Chapter Notes, Scene Notes
 - View research alongside your writing
 - Project Targets

Scrivener Features

- Templates for:
 - Novels (and Novels in Parts)
 - Short Stories
 - Scripts / Screenplays / Stage Plays
 - Poetry
 - Essays, Non-Fiction, Research Papers, and more

Scrivener Features

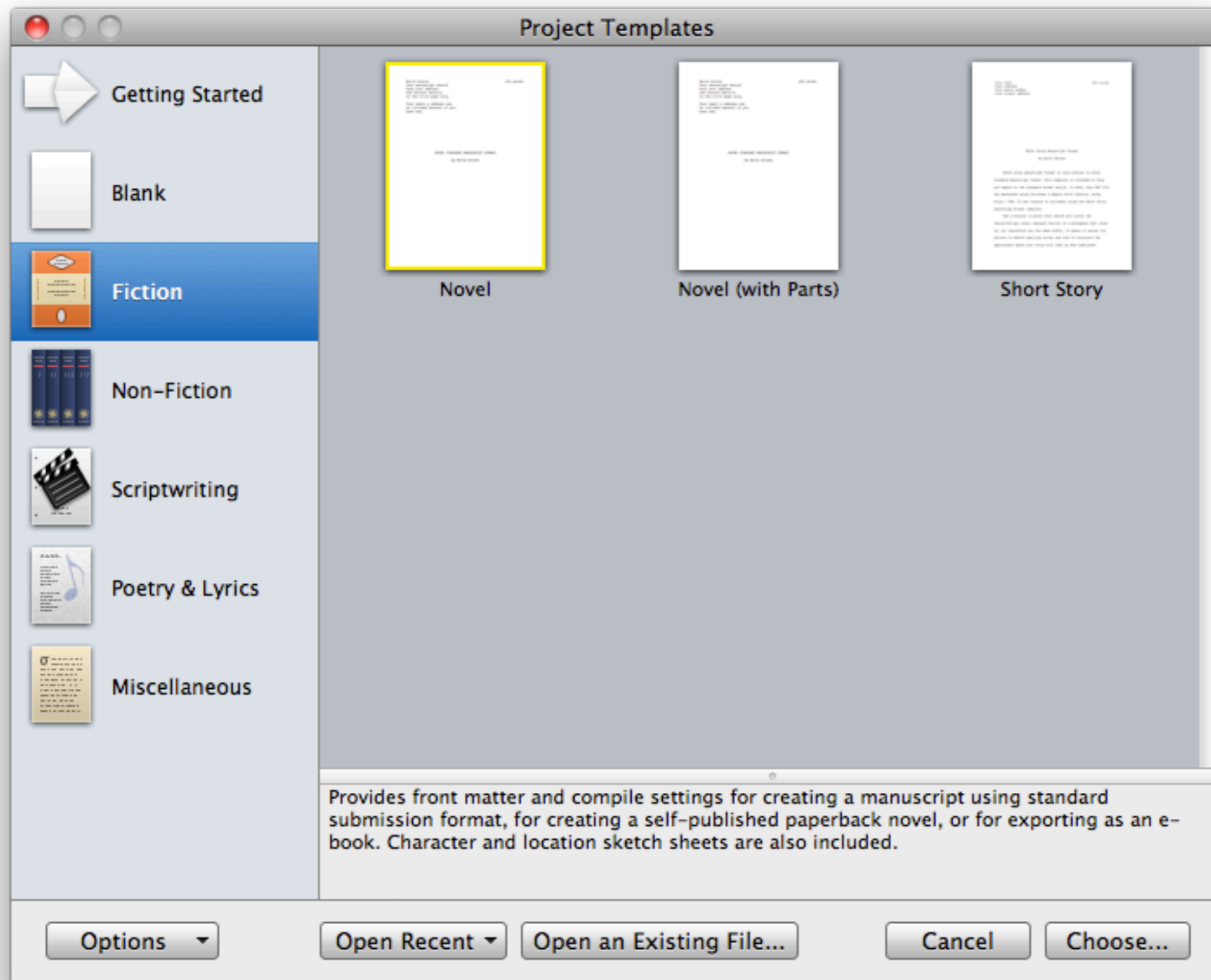
- Free-Form, non-linear writing
- Revisioning via Snapshots
- Name Generator
- Inspector Notes & Footnotes

The Elephant In The Room

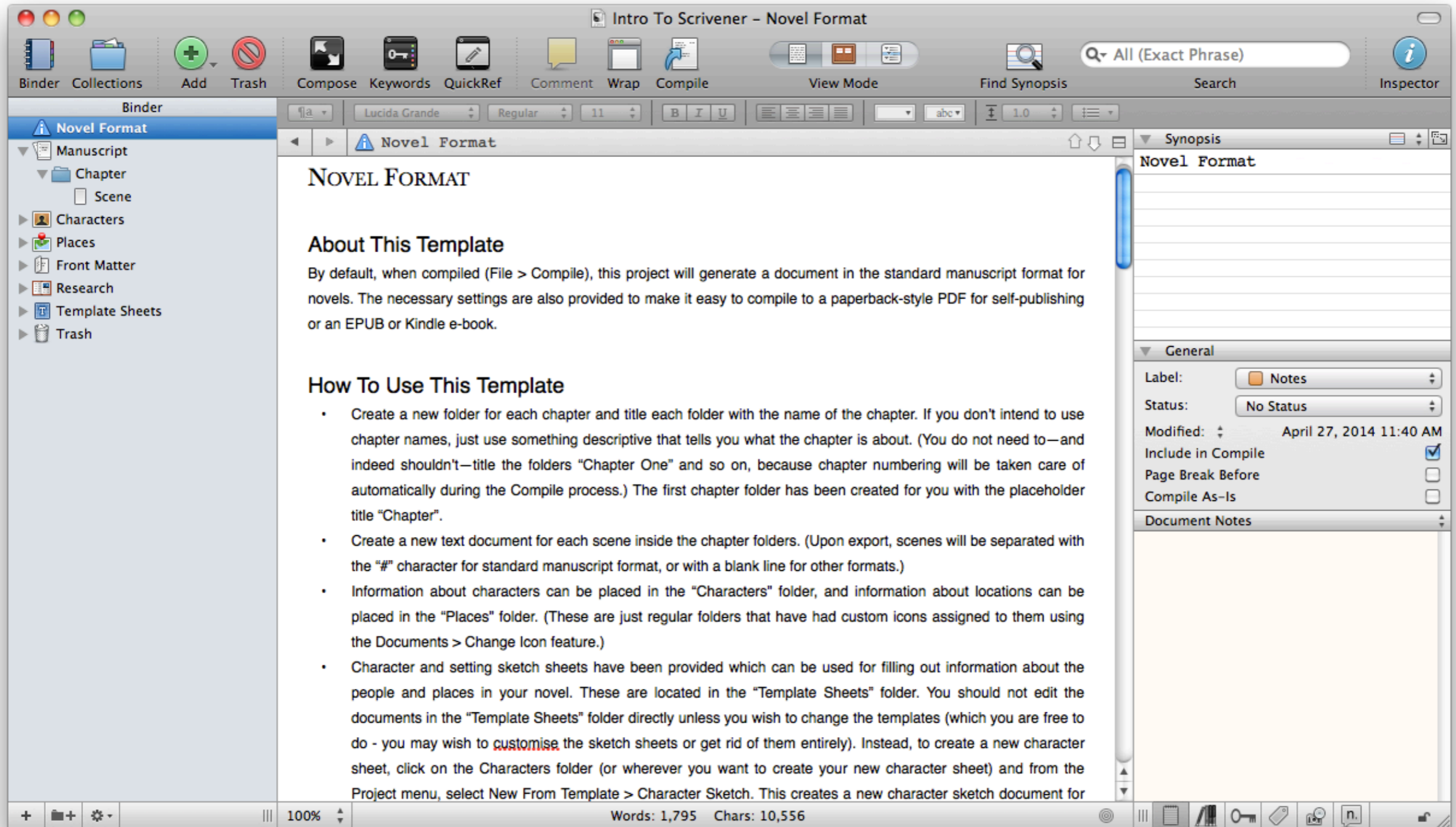
- Mac versus Windows Version:
 - Mac is at least a version ahead
 - Not all features of the Mac version are available yet for Windows
 - iOS version is in development

LET'S JUMP IN!

Choose the Template from the available choices

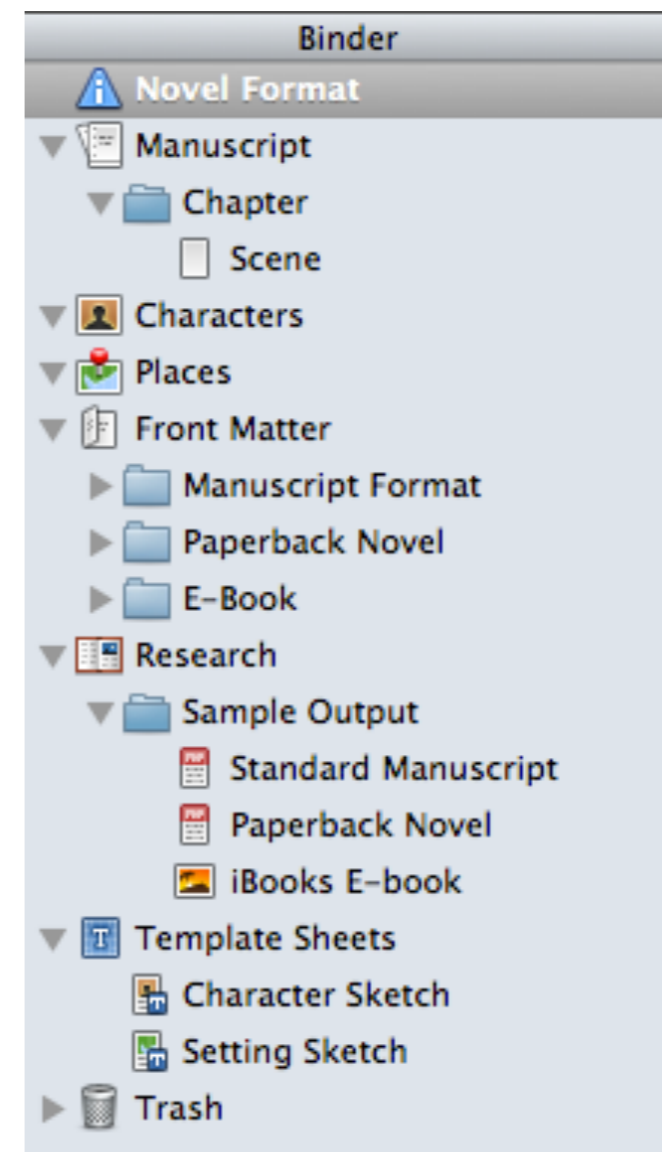


Basic Novel Template



The Binder

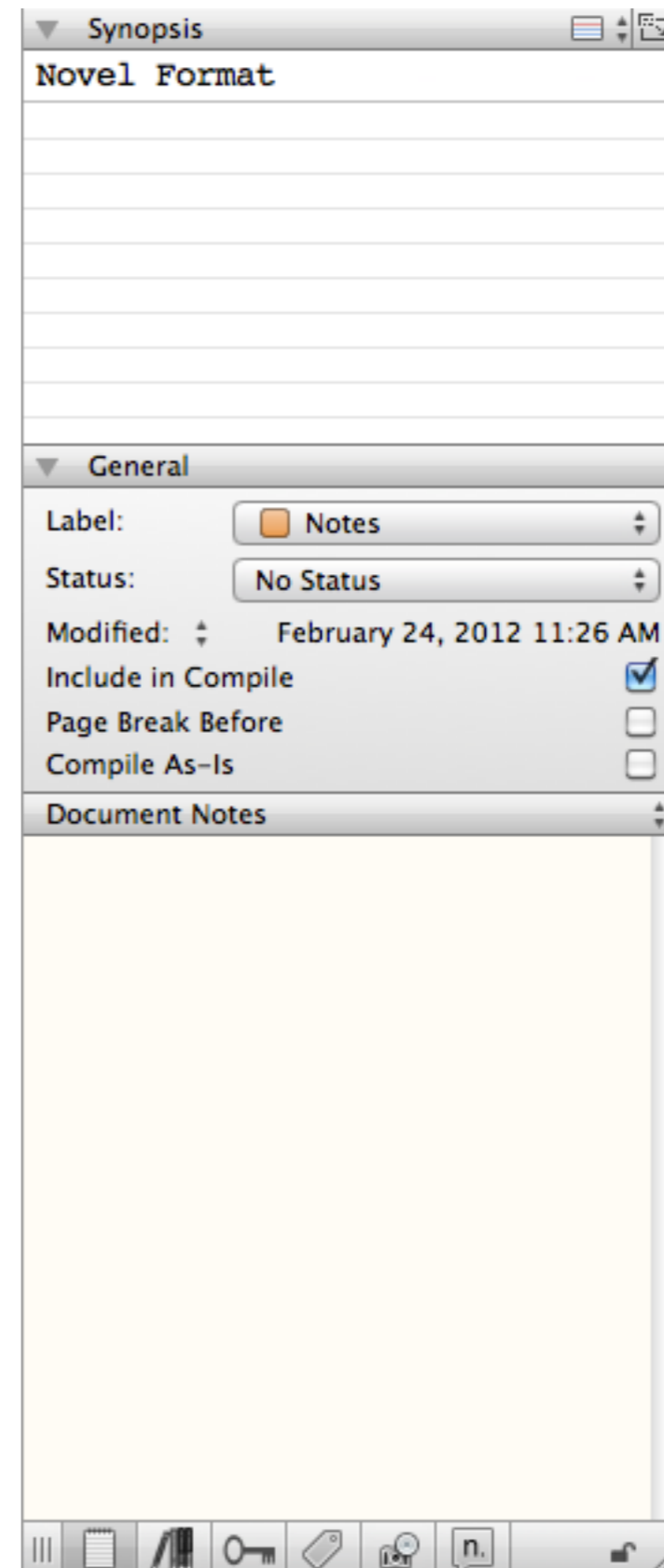
- The binder is the document browser on the left of the main window
- You can organize your files here
- Structure and rearrange your work with the utmost flexibility
- By default, only things under 'Manuscript' show up on Export/Compile



Inspector

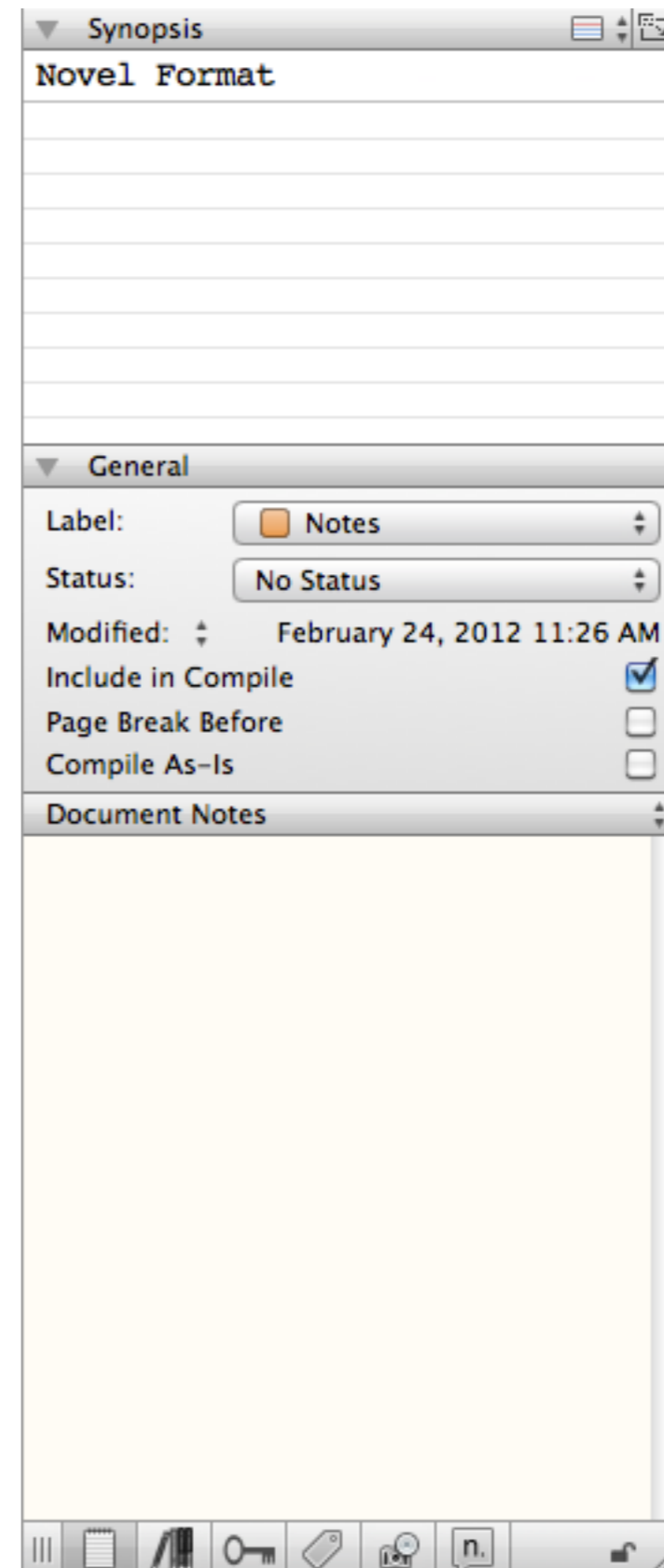


- Six different tabs for Notes, References, Keywords, Custom Meta-Data, Snapshots, Comments and Footnotes
- Each sub-pane is available by clicking the icons along the bottom of the Inspector



Inspector

- The top of the Inspector is your Synopsis Card
- The second area - General - shows other information that can show up in Corkboard and Outliner view
- The Inspector changes depending on what you have selected in the Binder





↑
Hide/Unhide
Binder

↑
Hide/Unhide
Collections

↑
Add Folder,
Text, Template Page

↑
Enter Full
Screen

↑
Hide/Unhide
Keywords

↑
Open Quick Ref
Pop Up Window



↑
Add a
Comment
to Selected
Text

↑
Toggle Page
Layout

↑
Compile for Export
or Print

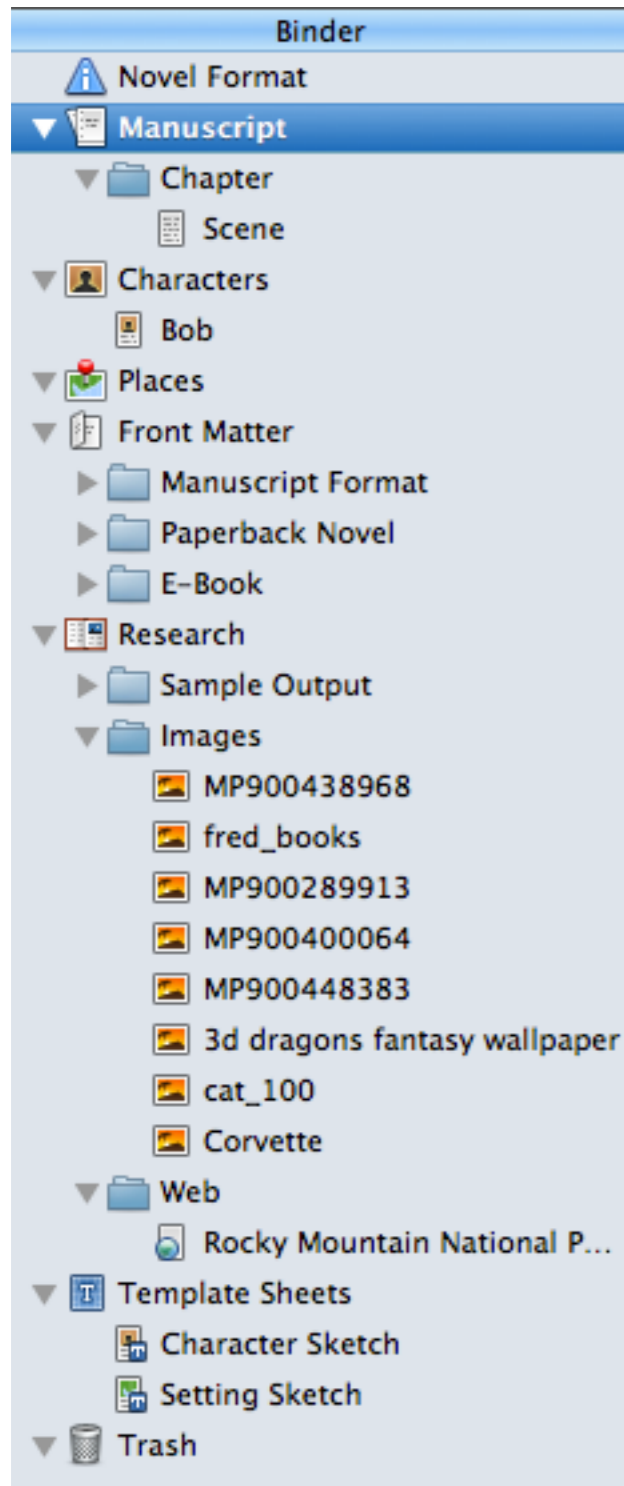
↑
Scene or
Scrivenings
View

↑
Corkboard
View

↑
Outliner
View

The Binder 2

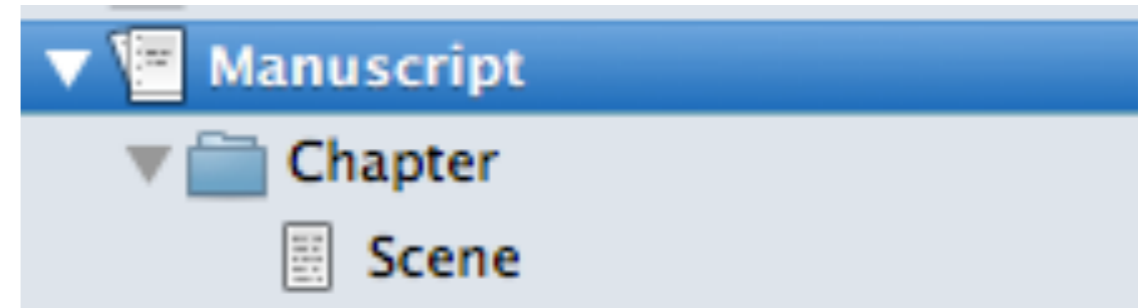
Electric Boogaloo



- The Default Binder layout comes preloaded based on the type of Project you choose
- Basic Novel includes:
 - Manuscript, Characters, Places, Front Matter, Research, Template Sheets and Trash
 - You can add Images, PDF's, Websites, Imported Documents (including Word, TXT, RTF & more)

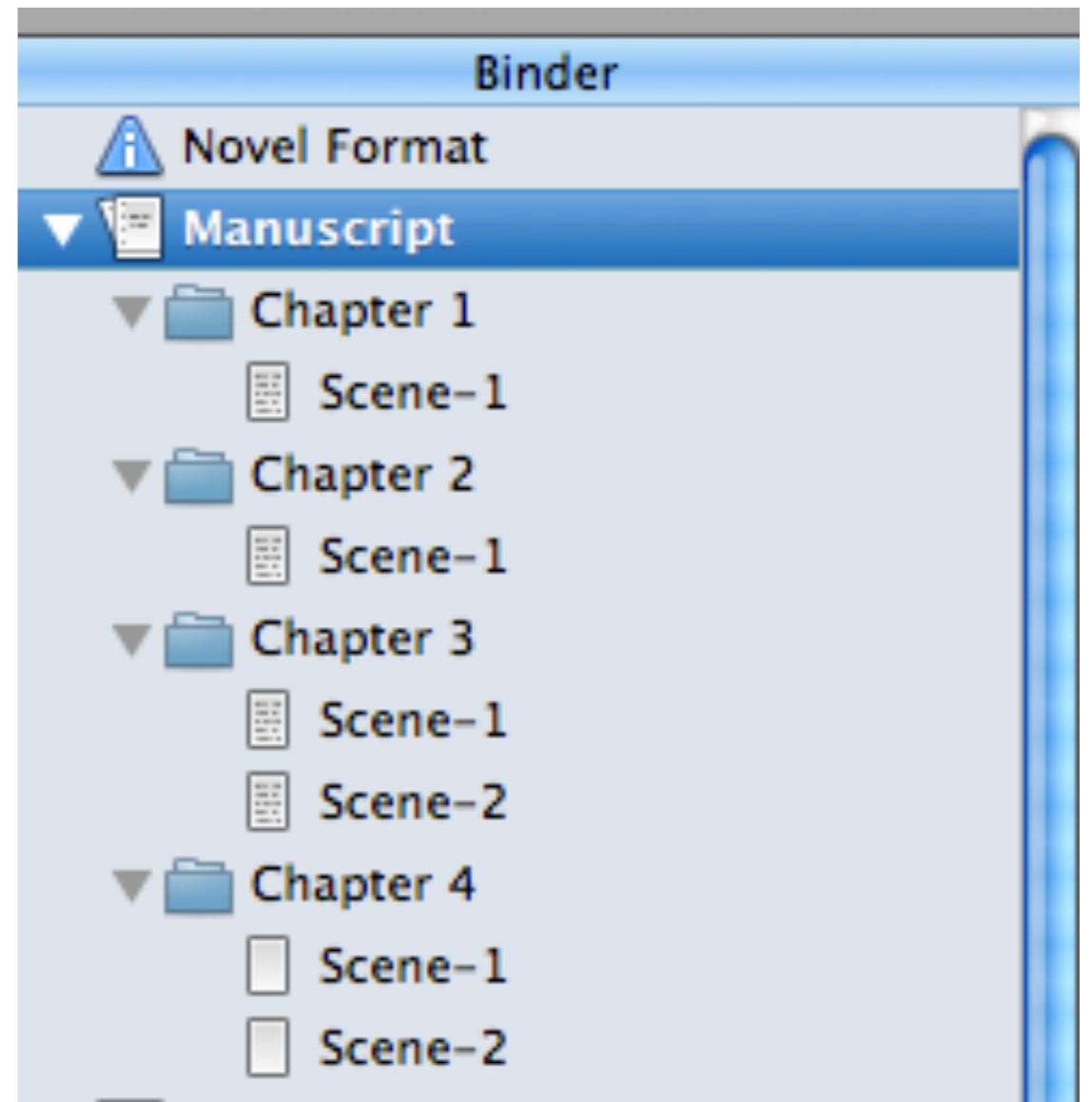
The Manuscript Folder

- By Default, the contents of your Manuscript Folder are what export when you do a Compile
- This is your story/novel
- You can structure this folder however you want
- Default is hierarchal with folders for Chapters and Scenes inside folders

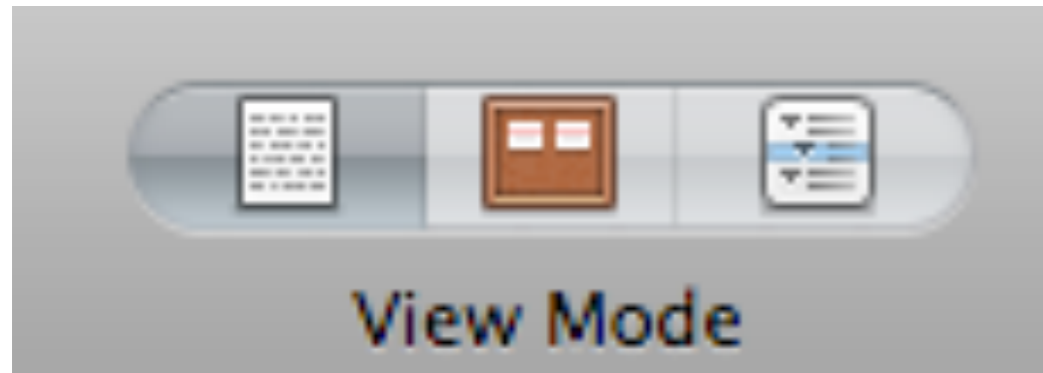


The Manuscript Folder

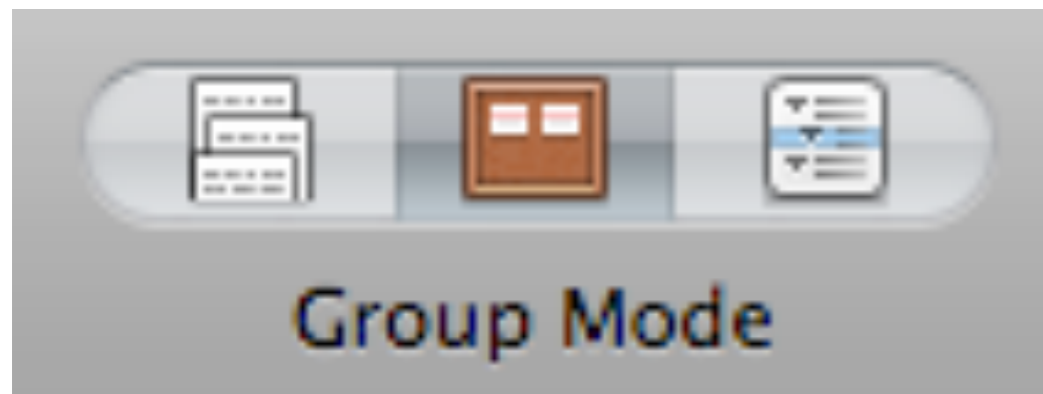
- A typical novel Folder/Scene structure
- The Scene icon changes if you have text



View Modes



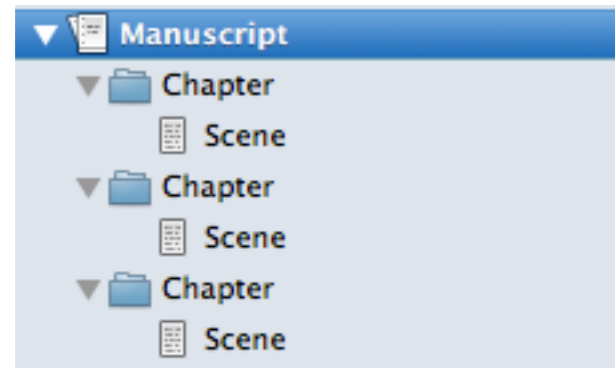
These icons change based on what you have selected - here we have a single Scene selected in the Binder



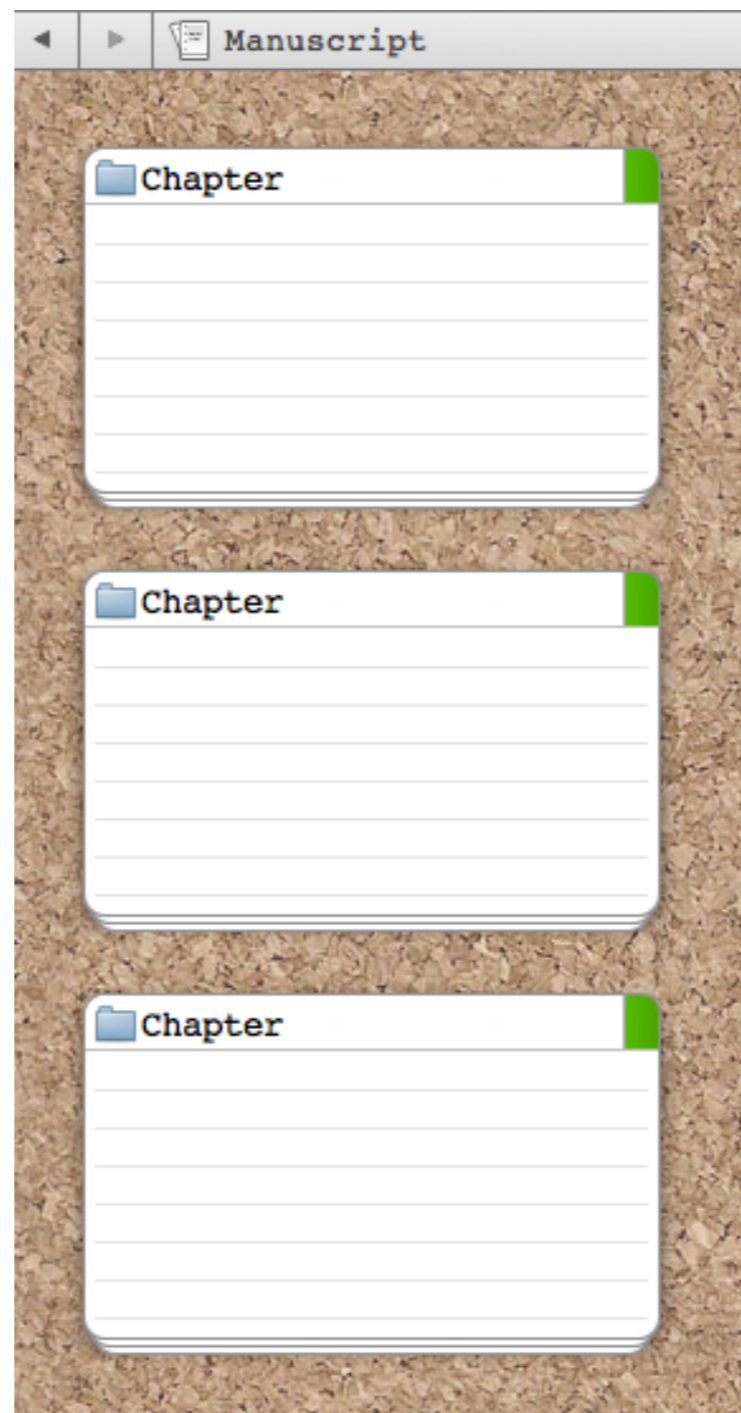
Here we have a Folder selected in the Binder - notice the text and 1st Icon has changed

The Manuscript in Views

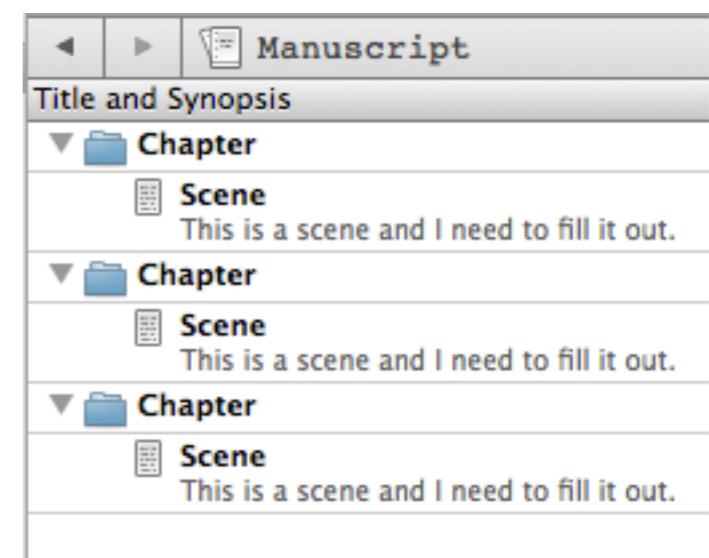
Manuscript Folder



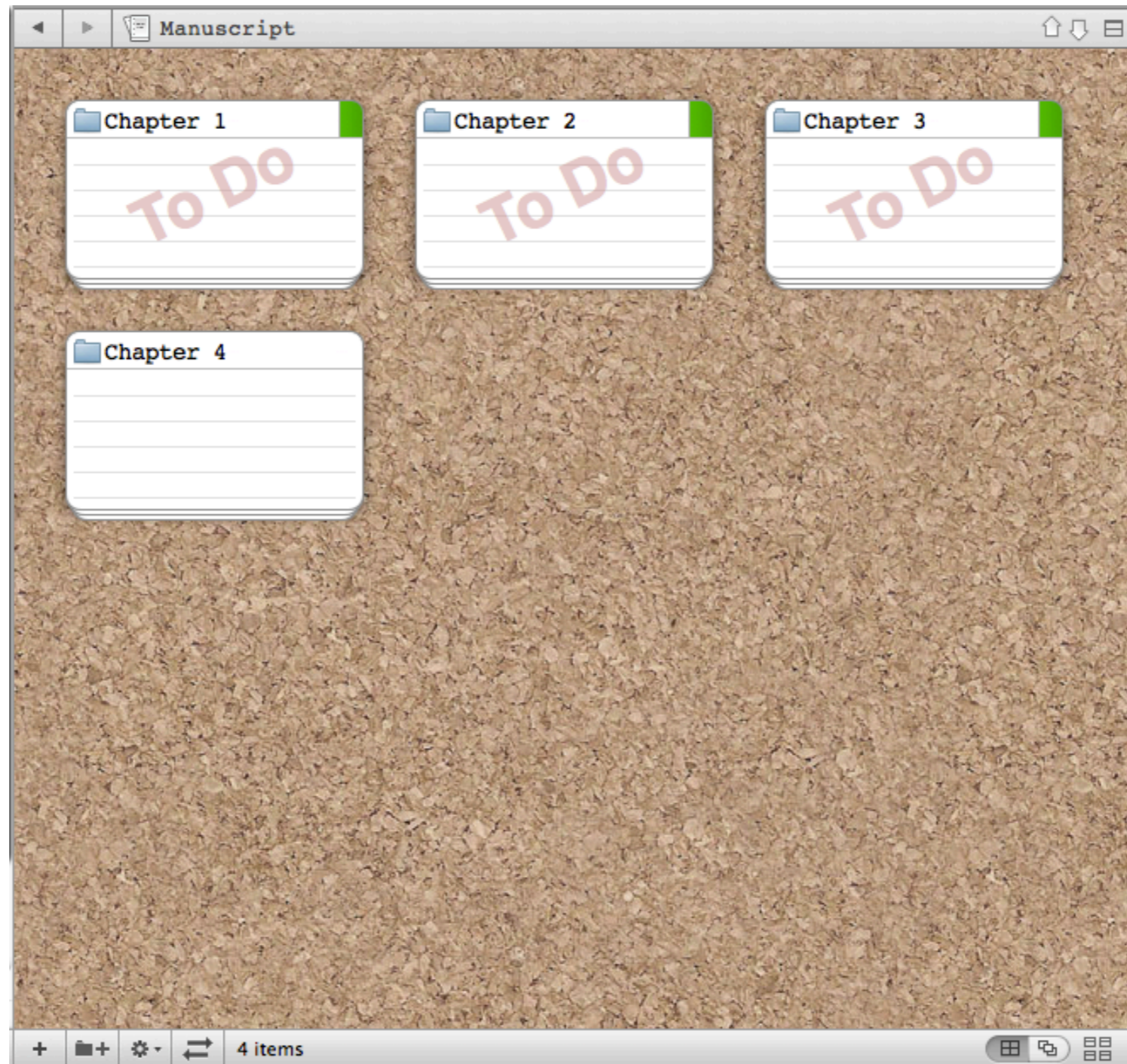
Corkboard View



Outliner View

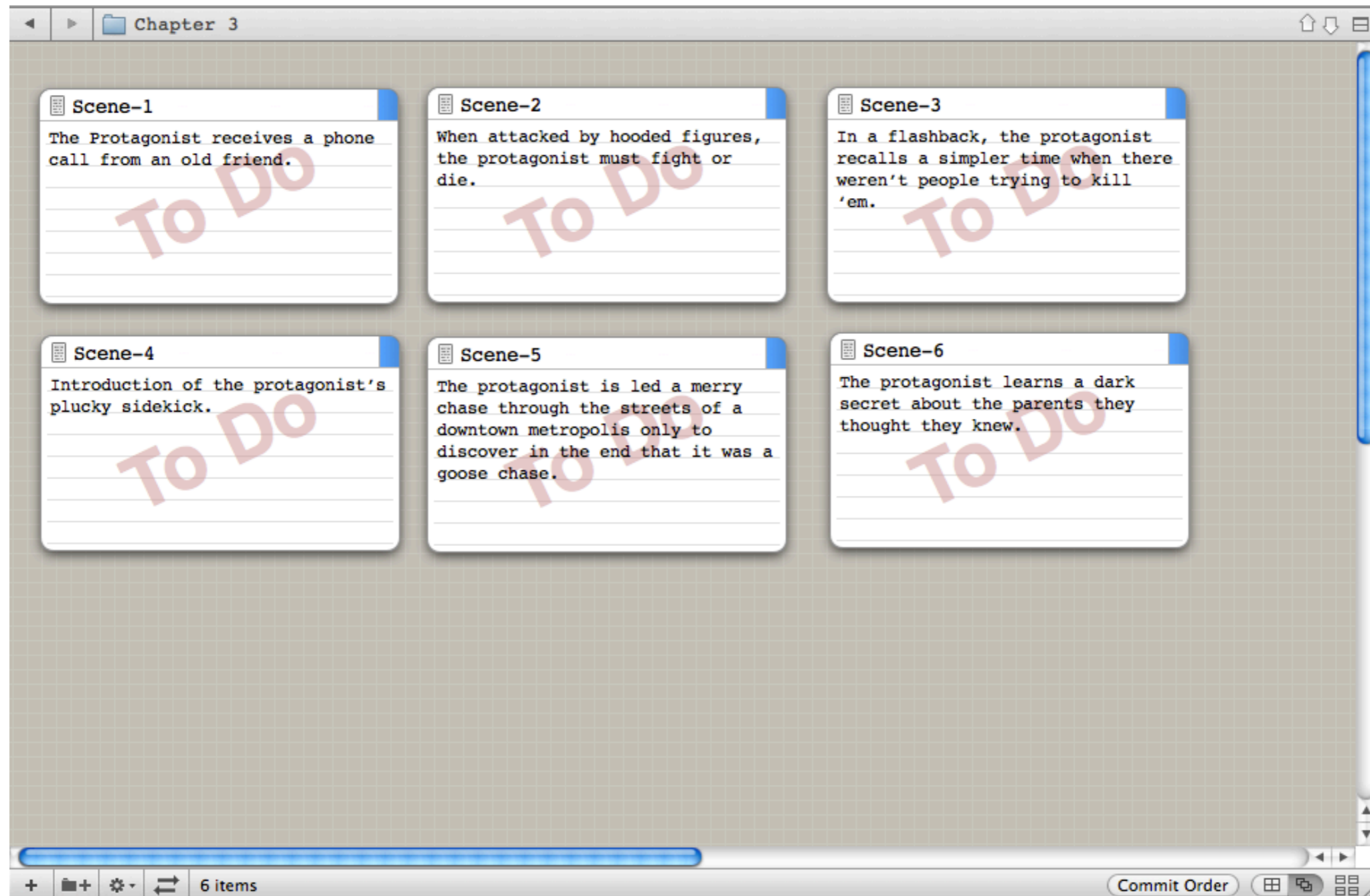


The Corkboard



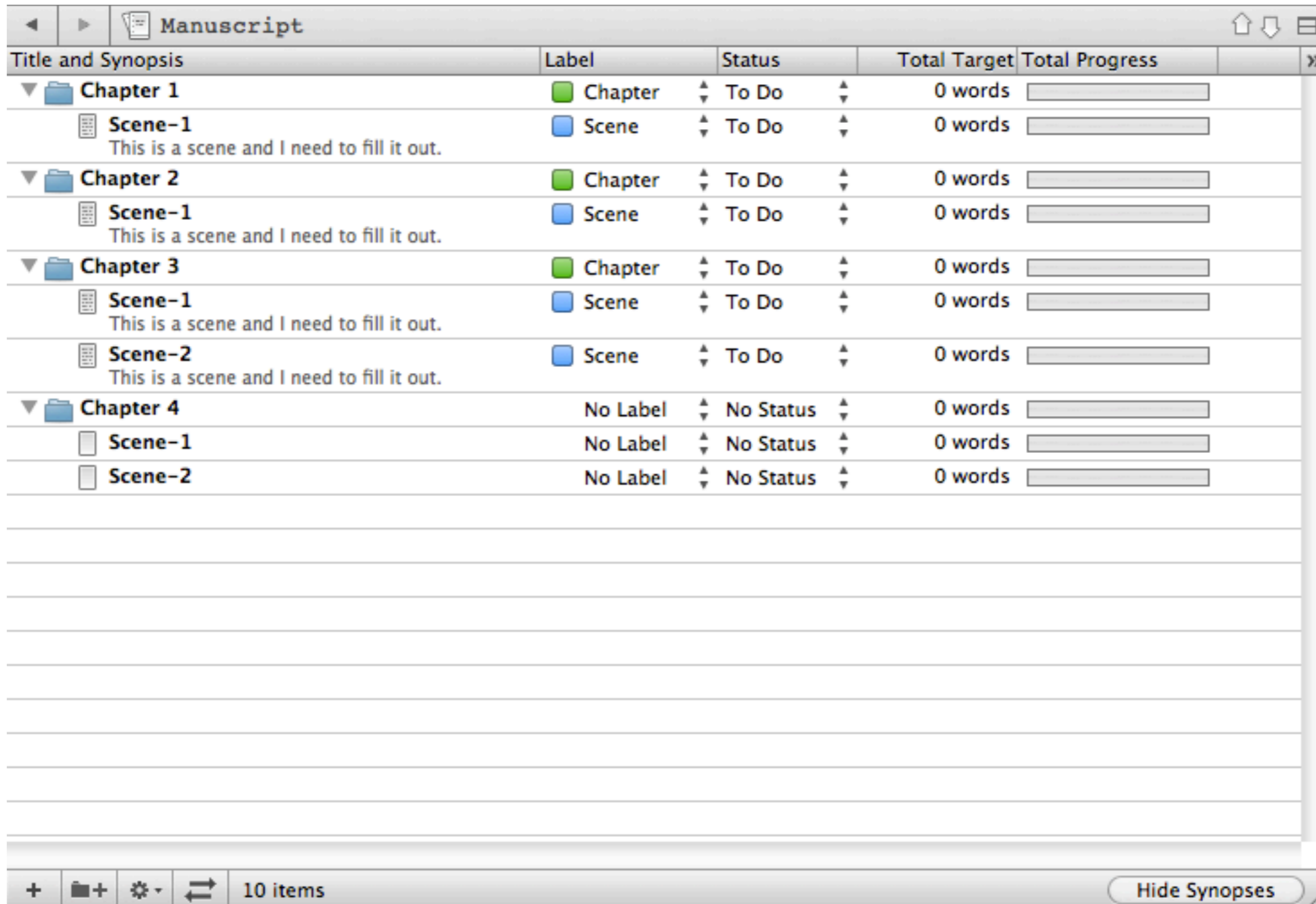
All screen shots taken from the Mac OS version of Scrivener, v 2.5

Free Form Mode



All screen shots taken from the Mac OS version of Scrivener, v 2.5

The Outliner



The screenshot shows the Scrivener Outliner window for a manuscript titled "Manuscript". The window displays a hierarchical outline of the manuscript's structure. The outline is organized into four chapters, each containing one or more scenes. The status of each item is "To Do", and the total target and total progress for each item are "0 words".

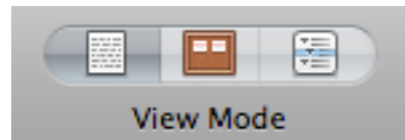
Title and Synopsis	Label	Status	Total Target	Total Progress
▼ Chapter 1	Chapter	To Do	0 words	
Scene-1 This is a scene and I need to fill it out.	Scene	To Do	0 words	
▼ Chapter 2	Chapter	To Do	0 words	
Scene-1 This is a scene and I need to fill it out.	Scene	To Do	0 words	
▼ Chapter 3	Chapter	To Do	0 words	
Scene-1 This is a scene and I need to fill it out.	Scene	To Do	0 words	
Scene-2 This is a scene and I need to fill it out.	Scene	To Do	0 words	
▼ Chapter 4	No Label	No Status	0 words	
Scene-1	No Label	No Status	0 words	
Scene-2	No Label	No Status	0 words	

The bottom of the window shows a status bar with the following information: +, folder icon, gear icon, double arrow icon, 10 items, and a "Hide Synopses" button.

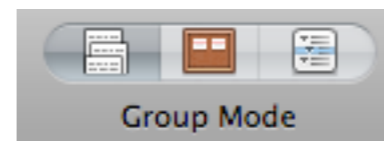
All screen shots taken from the Mac OS version of Scrivener, v 2.5

Editor Quick Tips

- Your View defines how the Editor appears
- With a single item selected in the Binder, your View will only show you that Scene/Folder/ item

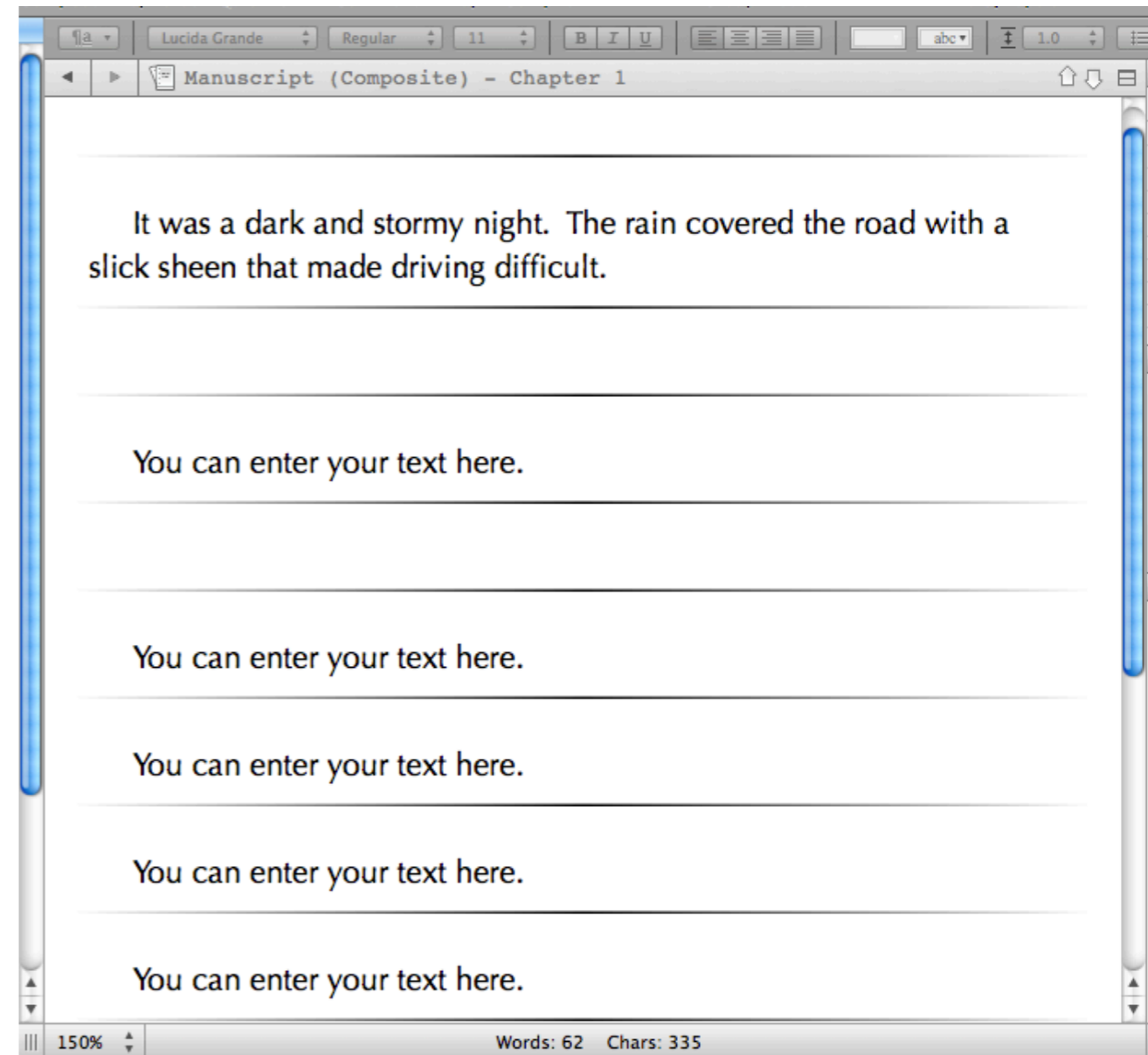


- With Manuscript selected in the Binder, you can enter Scrivenings View



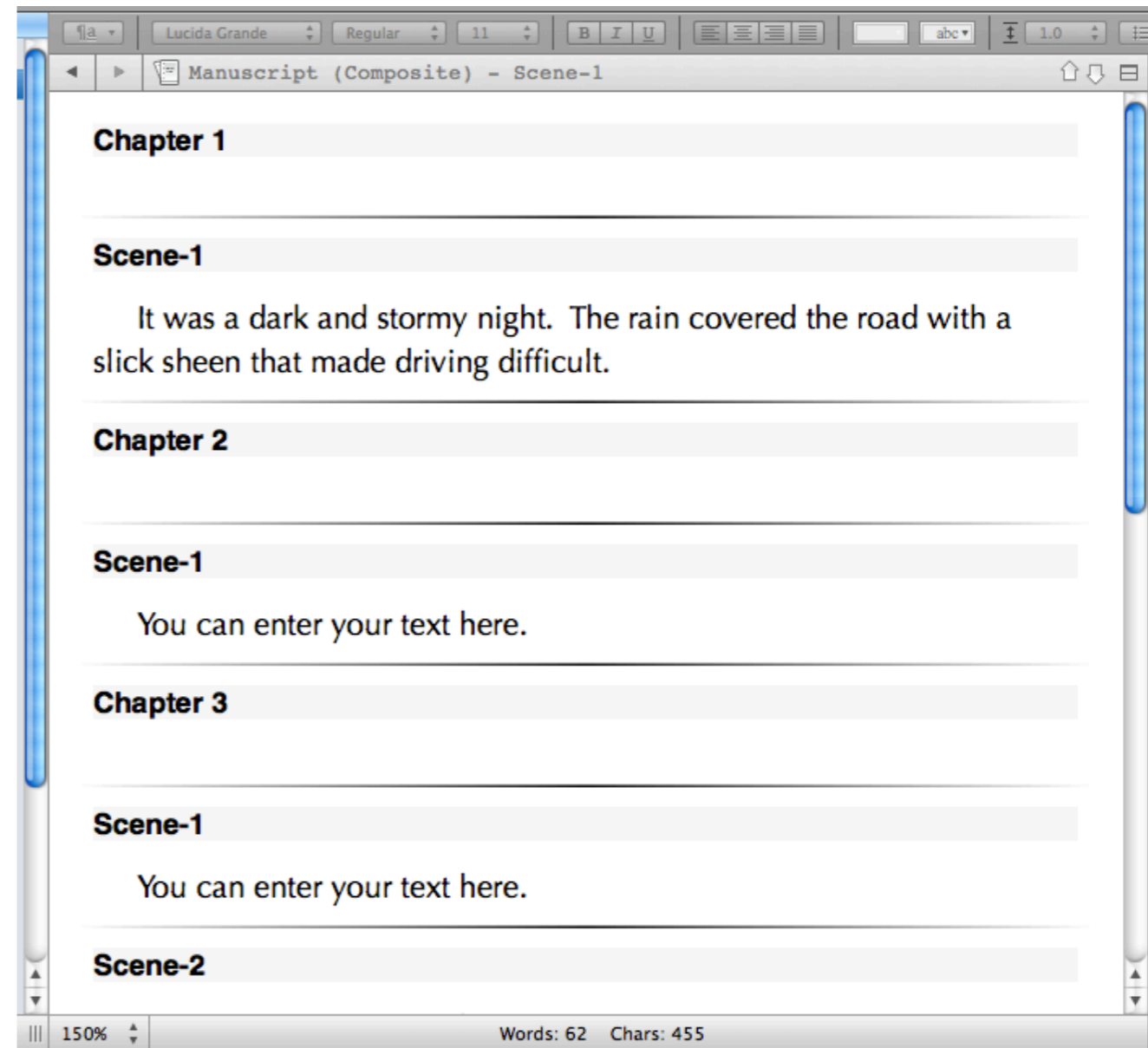
Scrivenings View

- Shows all Folders and their contents in a single, streaming view
- You can see all of your text by scrolling up or down



Scrivenings View

- You can turn on 'Titles' and see which section of the Manuscript you are working on

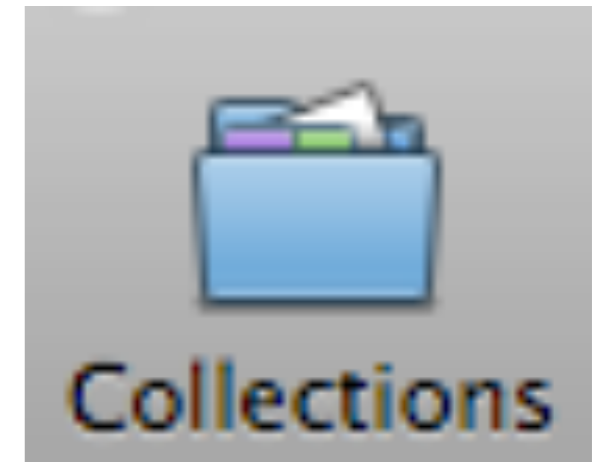


Questions?



Collections

(no, I didn't forget - shush)



- Group things together without moving them
- Every Scene for a Specific Character
- All the mentions of a Specific -thing-
- A keyword Search

Quick Ref

(seriously, I didn't forget!)



- The Quick Ref button lets you open multiple documents at once in a pop up window
- Select multiple documents in the Binder and click the Quick Ref button to open them

Scrivener

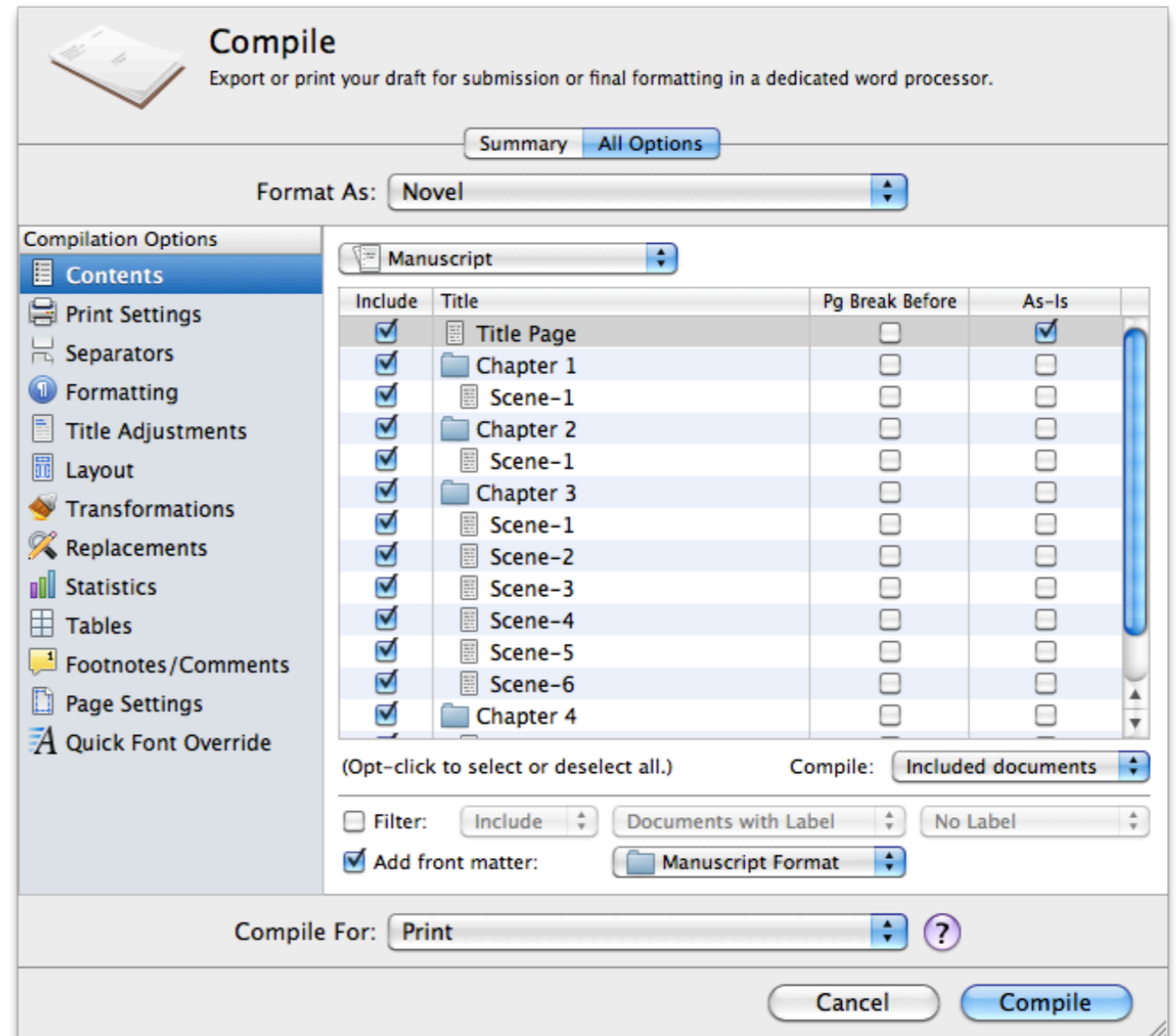
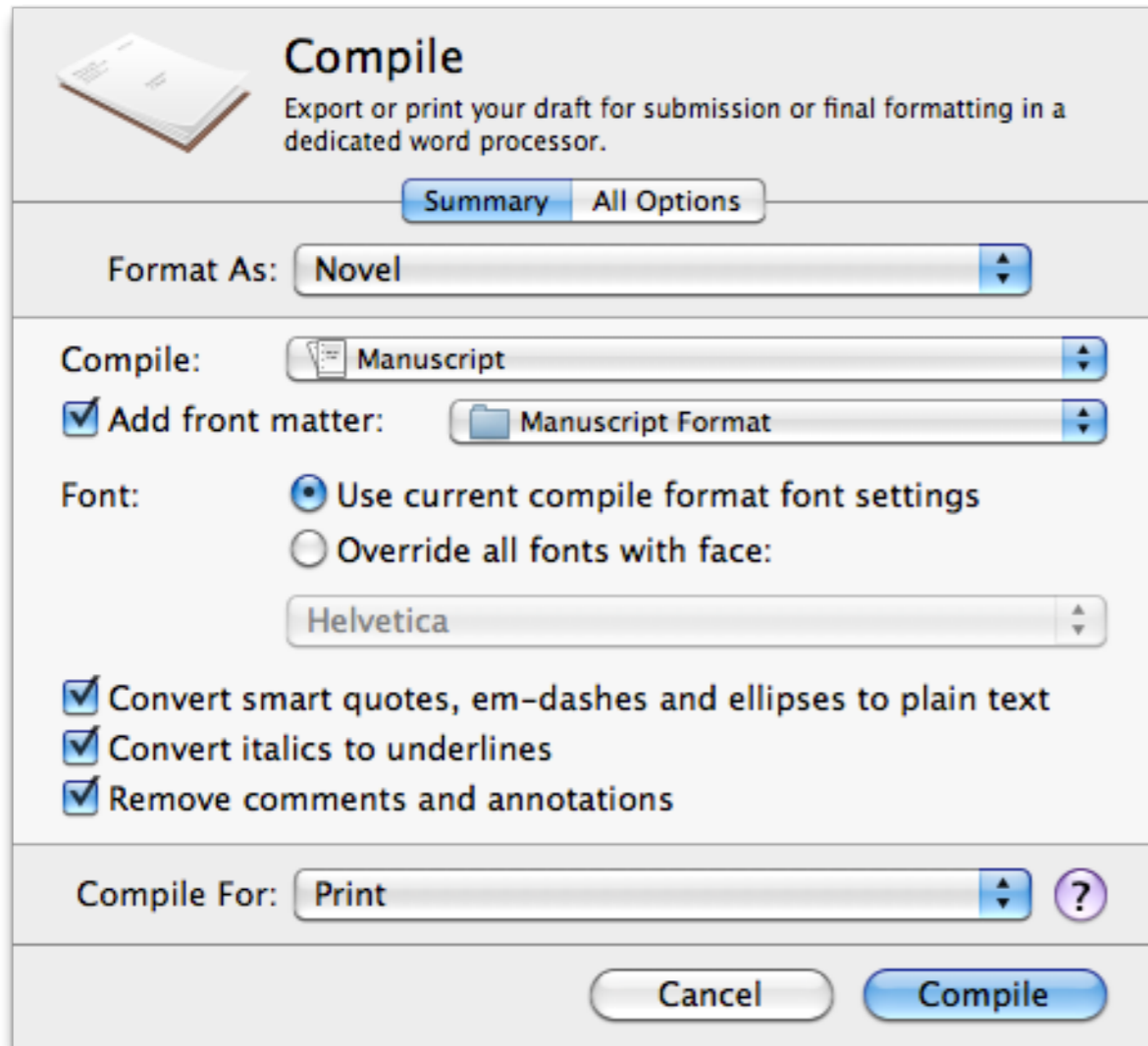
is not

Word

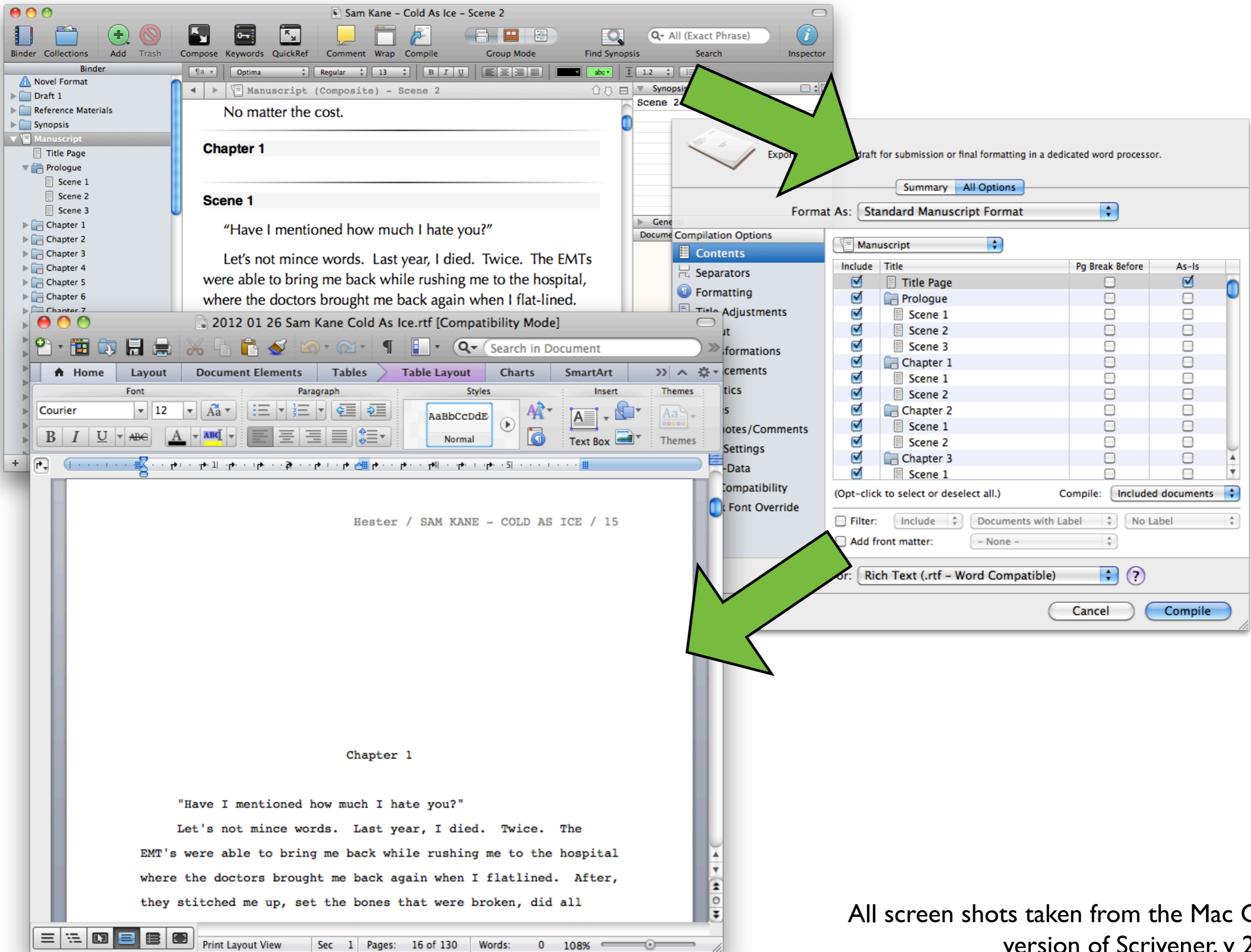
Scrivener is not Word

- The Visual Editor and the Finished Document are two separate things, controlled by two separate areas
- 'Formatting' is handled upon export (Compile)
- Bold, Italic, Underline carry through export

Compile

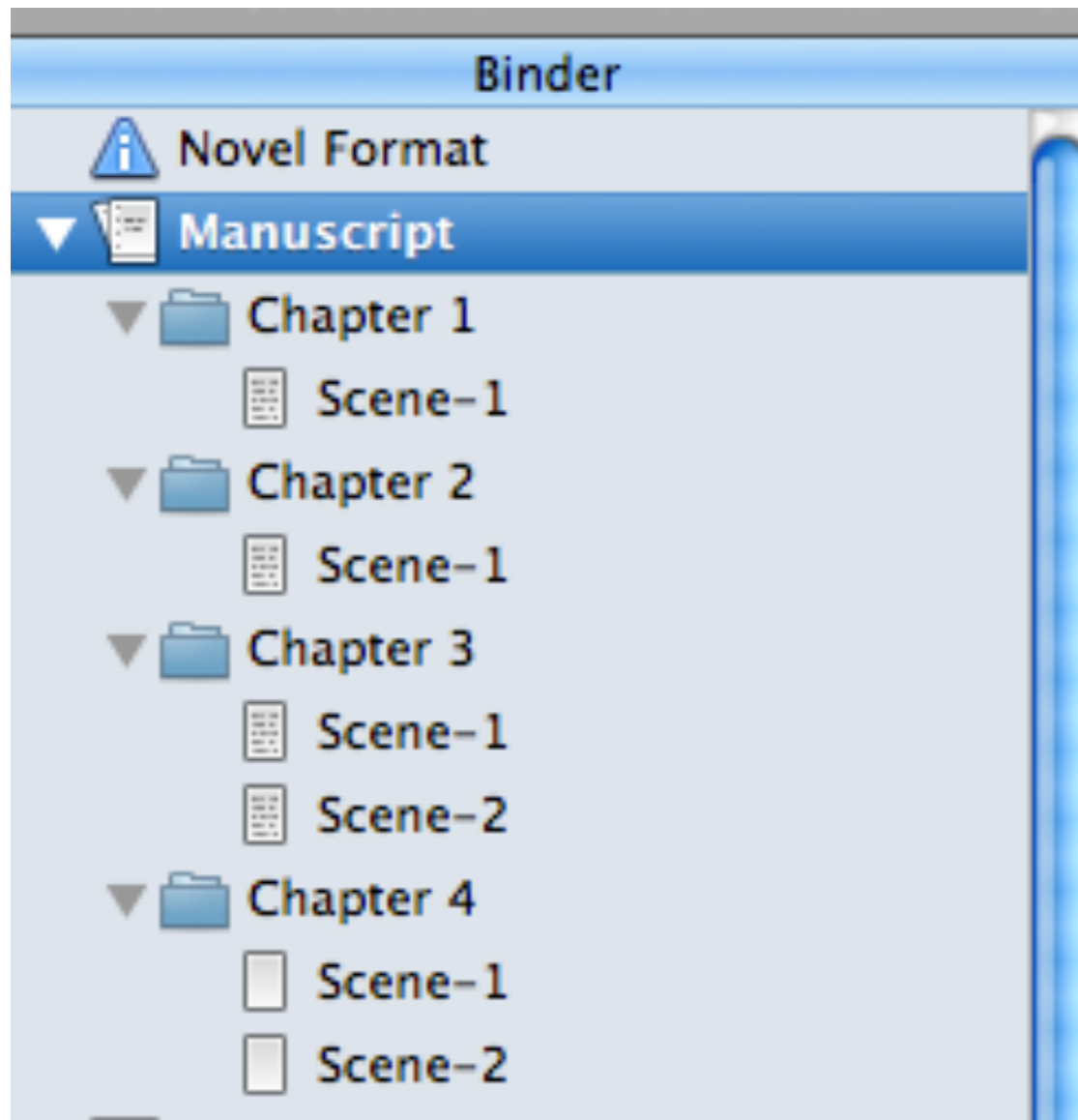


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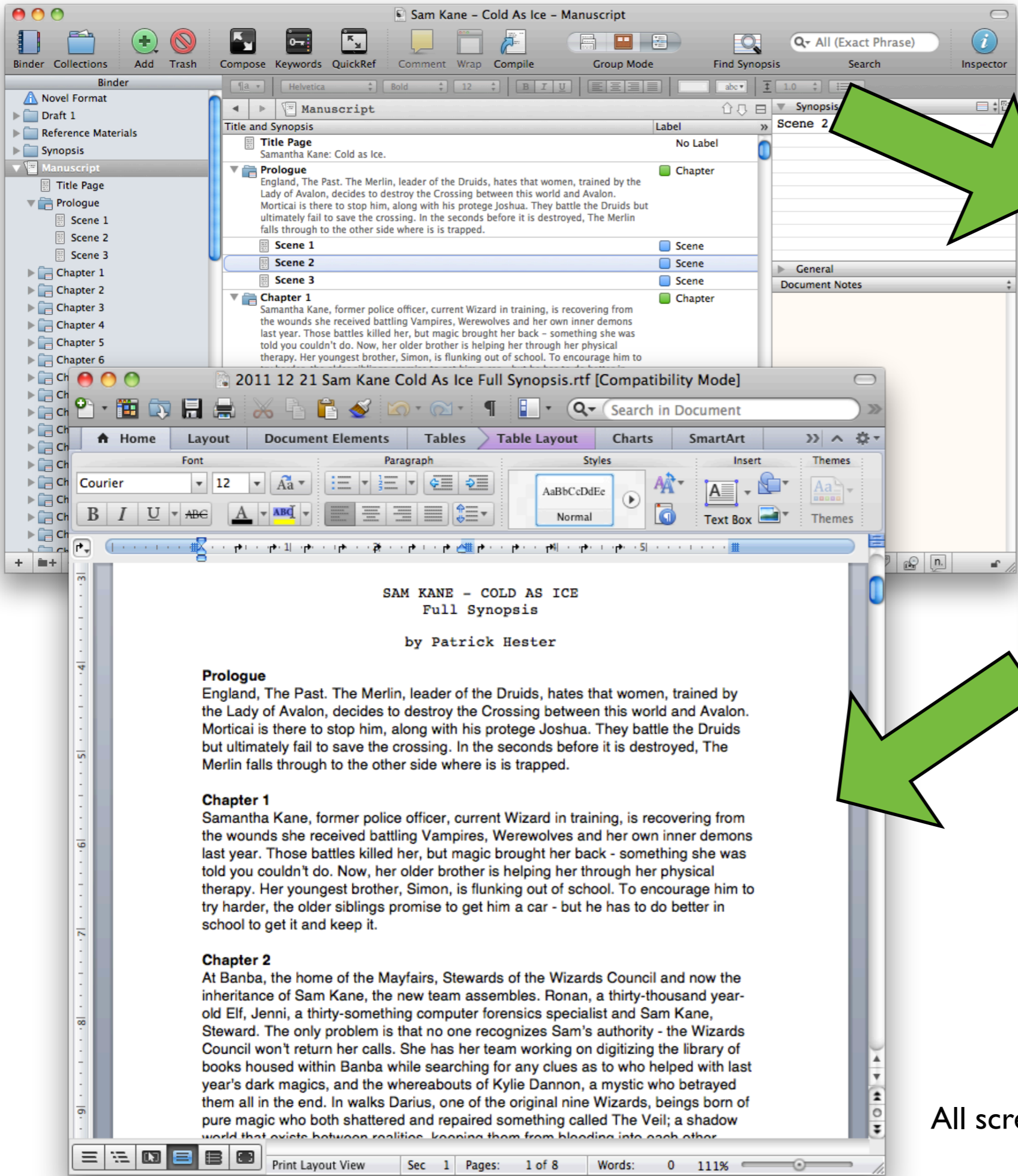
Compile



- Top Level Items become Chapter Heads
- Doesn't matter what you call them (or what they are)
- Unless you want Titles

Compile

- You can adjust a Preset to something Custom for Export/Compile and then Save that as a Custom Preset you can apply to future Projects



- ✓ Novel
- Predefined Formats
 - E-book
 - Enumerated Outline
 - Non-Fiction Manuscript Format
 - Paperback Novel
 - Plain Text Screenplay (Celtx, Movie Magic)
 - Proof Copy
 - Script or Screenplay
 - Standard Manuscript Format
 - Synopses and Titles
 - Synopsis Outline**
- My Formats
 - Sam Kane mobi test
- Original
- Custom
- Manage Compile Format Presets...

All screen shots taken from the Mac OS version of Scrivener, v 2.5

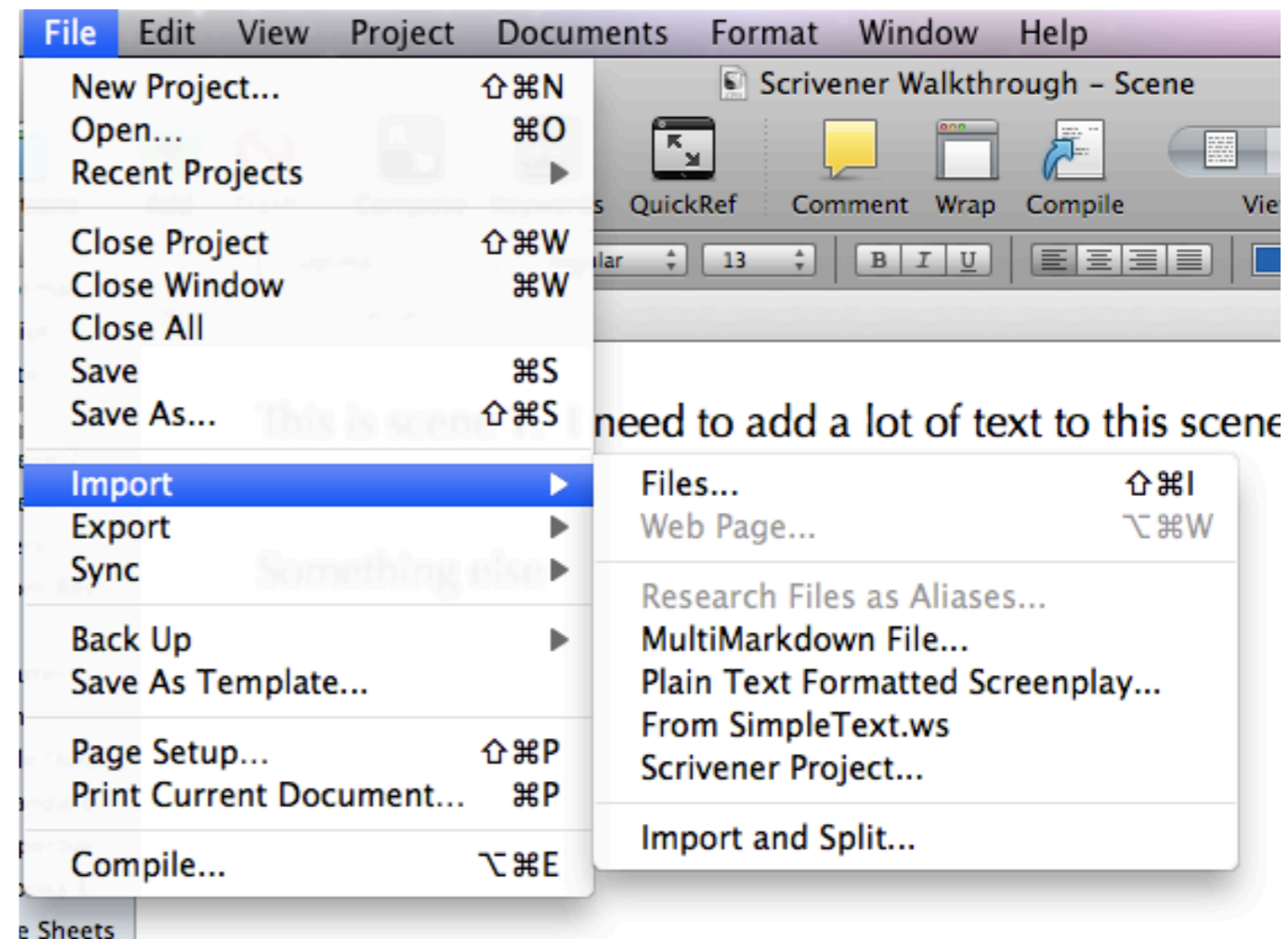
Importing

From

Word

Importing from Word

- Importing from Word preserves all of your text, formatting
- Images are not imported
- Your Word Doc will be converted to an RTF



Importing from Word

- Your imported Doc is now a fully editable document inside of Scrivener
- You can:
 - Break it into Scenes
 - Copy, Paste, Delete, Add text
 - Move around inside the Project
 - Reference it in part or whole

Summary

- Scrivener is a robust Word Processor
- Scrivener provides tools to house everything you need to write the story into a single Project
- Templates make it easy to jump right in and start writing
- You don't have to worry about formatting - Compile does it for you

Scrivener Special Offer

- <http://www.getscrivener.com/>
- Use coupon code: HESTER
- Get a 20% discount on either of the regular license rates for Scrivener - Mac or Windows

Advanced Class

- Next Thursday - May 29th
- Sign up via ATFMB.com or <http://www.delvewriting.com/advanced-scrivener-discount-ph.html> for a special discount
- What are we talking about?
 - eBooks - How to create them
 - Table of Contents
 - Advanced Compile Options

Patrick Hester

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